

Local Health Jurisdiction: _____

Recertification Period: _____ Priority 1) _____

Region: _____ 2) _____

Reviewer: _____ 3) _____

Optional 4) _____

COMMUNITY HEALTH NEEDS ASSESSMENT

LHD Use | IDPH Use

CATEGORY	COMPLIANCE INDICATOR	Page Number	Compliance Per Rubric (NC/C)
PURPOSE	1. The statement of purpose describes how the assessment will be used to improve health in the community		
METHODS	2. The assessment includes community participation to identify community health problems and set priorities from among those health problems		
	3. The assessment includes a description of the community participation process, a list of community groups involved in the process, and the method for establishing priorities.		
ANALYSIS BY GROUPING	4. The assessment includes an analysis of data from IQuery by grouping a) demographic and socioeconomic characteristics b) general health and access to care c) maternal and child health d) chronic disease e) infectious disease f) environmental/occupational/injury control g) sentinel events	a) b) c) d) e) f) g)	a) b) c) d) e) f) g)
	5. The assessment includes a description of the health problems most meaningful for the community by grouping a) demographic and socioeconomic characteristics b) general health and access to care c) maternal and child health d) chronic disease e) infectious disease f) environmental/occupational/injury control g) sentinel events	a) b) c) d) e) f) g)	a) b) c) d) e) f) g)
PRIORITIES	6. Prioritization shall result in the establishment of at least three priority health needs.		
	7. The assessment includes a statement that the SHIP was reviewed, including a description of the alignment or nonalignment between the priority health needs of the local public health jurisdiction and the priorities as set forth by the SHIP		
COMMUNITY HEALTH NEEDS ASSESSMENT			

COMMENTS:

COMMUNITY HEALTH PLAN

LHD Use | IDPH Use

CATEGORY	COMPLIANCE INDICATOR	Page Number	Compliance Per Rubric (NC/C)
INTRODUCTION	1. The statement of purpose describes how the plan will be used to improve the health of the community		
	2. The plan includes a description of the process used to develop the community health plan		
	3. Community participation is utilized in the development of the community health plan		
	4. The community health plan has been adopted by the board of health		

COMMENTS:

PRIORITY 1:		Page Number	Compliance Per Rubric (NC/C)
DESCRIPTION OF THE PROBLEM	1. The description includes the importance of the priority health need		
	2. The description includes summarized data and information on which the priority is based		
	3. The description includes the relationship of the priority to Healthy People national health objectives		
	4. The description includes factors influencing the level of the problem (risk factors, direct contributing and indirect contributing factors, population groups at risk)		
OBJECTIVES AND STRATEGIES	5. The priority has at least one measurable outcome objective covering a three or more year time frame		
	6. The priority has at least one measurable impact objective covering a three or more year time frame		
	7. The priority has at least one proven intervention strategy to address each impact objective		
	8. Each strategy includes an analysis of community resources that will contribute, estimated funding needed, and anticipated sources of funding		
	9. Includes a plan to monitor programs and assess progress towards meeting community health objectives as stated in the community health plan		
	10. Includes a plan to promote an awareness about public health services availability and health education initiatives		

COMMENTS:

PRIORITY 2:		Page Number	Compliance Per Rubric (NC/C)
DESCRIPTION OF THE PROBLEM	1. The description includes the importance of the priority health need		
	2. The description includes summarized data and information on which the priority is based		
	3. The description includes the relationship of the priority to Healthy People national health objectives		
	4. The description includes factors influencing the level of the problem (risk factors, direct contributing and indirect contributing factors, population groups at risk)		
OBJECTIVES AND STRATEGIES	5. The priority has at least one measurable outcome objective covering a three or more year time frame		
	6. The priority has at least one measurable impact objective covering a three or more year time frame		
	7. The priority has at least one proven intervention strategy to address each impact objective		
	8. Each strategy includes an analysis of community resources that will contribute, estimated funding needed, and anticipated sources of funding		
	9. Includes a plan to monitor programs and assess progress towards meeting community health objectives as stated in the community health plan		
	10. Includes a plan to promote an awareness about public health services availability and health education initiatives		

COMMENTS:

PRIORITY 3:		Page Number	Compliance Per Rubric (NC/C)
DESCRIPTION OF THE PROBLEM	1. The description includes the importance of the priority health need		
	2. The description includes summarized data and information on which the priority is based		
	3. The description includes the relationship of the priority to Healthy People national health objectives		
	4. The description includes factors influencing the level of the problem (risk factors, direct contributing and indirect contributing factors, population groups at risk)		
OBJECTIVES AND STRATEGIES	5. The priority has at least one measurable outcome objective covering a three or more year time frame		
	6. The priority has at least one measurable impact objective covering a three or more year time frame		
	7. The priority has at least one proven intervention strategy to address each impact objective		
	8. Each strategy includes an analysis of community resources that will contribute, estimated funding needed, and anticipated sources of funding		
	9. Includes a plan to monitor programs and assess progress towards meeting community health objectives as stated in the community health plan		
	10. Includes a plan to promote an awareness about public health services availability and health education initiatives		

COMMENTS:

OPTIONAL PRIORITY 4:		Page Number	Compliance Per Rubric (NC/C)
DESCRIPTION OF THE PROBLEM	1. The description includes the importance of the priority health need		
	2. The description includes summarized data and information on which the priority is based		
	3. The description includes the relationship of the priority to Healthy People national health objectives		
	4. The description includes factors influencing the level of the problem (risk factors, direct contributing and indirect contributing factors, population groups at risk)		
OBJECTIVES AND STRATEGIES	5. The priority has at least one measurable outcome objective covering a three or more year time frame		
	6. The priority has at least one measurable impact objective covering a three or more year time frame		
	7. The priority has at least one proven intervention strategy to address each impact objective		
	8. Each strategy includes an analysis of community resources that will contribute, estimated funding needed, and anticipated sources of funding		
	9. Includes a plan to monitor programs and assess progress towards meeting community health objectives as stated in the community health plan		
	10. Includes a plan to promote an awareness about public health services availability and health education initiatives		

COMMENTS:

IDPH Reviewers: Do you believe a meeting of the reviewers is required to discuss this IPLAN?

 YES

 NO

Community Health Needs Assessment Compliance Rubric

Administrative Code	Criteria	Noncompliance (NC)	Substantial Compliance (C)
Introduction and Methods			
600.400.a.2.A	The statement of purpose describes how the assessment will be used to improve health in the community	There is no statement of purpose, or the statement of purpose is not specific on how the health of the community will be improved	The statement of purpose includes a description of how the community's health will be improved
600.400.a.1.C 600.400.a.1.D 600.410.a.1	The assessment includes community participation to identify community health problems and set priorities from among those health problems	Community participation is not used for both identifying problems and priority setting	Community participation is used to both identify problems and set priorities
600.400.a.2.B 600.400.a.2.D	The assessment includes a description of the community participation process, a list of community groups involved in the process, and the method for establishing priorities	One or more parts is missing or unclear	All parts are described clearly and in detail
Analysis by Groupings: demographic and socioeconomic characteristics; general health and access to care; maternal and child health; chronic disease; infectious disease; environmental/occupational/injury control; and sentinel events			
600.400.a.1.B 600.410.a.2	The assessment includes an analysis of data from IQuery by grouping	Some important data is missing	Each grouping includes a description of the relevant data in IQuery
600.400.a.2.C	The assessment includes a description of the health problems most meaningful for the community by grouping	There is no mention of what the community felt is important	Each grouping includes a description of which issues the community is most concerned by
Priorities			
600.400.a.1.D 600.400.a.2.D 600.410.a.3	Prioritization shall result in the establishment of at least three priority health needs	Fewer than 3 priority health needs are identified	3 priority health needs are identified
600.400.a.2.E 600.410.a.4	Includes a statement that the SHIP was reviewed, including a description of the alignment or nonalignment between the priority health needs of the local public health jurisdiction and the priorities as set forth by the SHIP	The priorities in the community needs assessment are not compared to the SHIP	The community needs assessment describes how the priorities are similar to and different from the SHIP

Community Health Plan Compliance Rubric

Administrative Code	Criteria	Noncompliance (NC)	Substantial Compliance (C)
Introduction			
600.400.d.5.A	The statement of purpose describes how the plan will be used to improve the health of the community	There is no statement of purpose, or it's not specific on how the health of the community will be improved	The statement of purpose includes a description of how the community's health will be improved
600.400.d.5.B	The plan includes a description of the process used to develop the community health plan	The description is missing, vague, or unclear	Each step in the process is clearly described
600.400.d.3 600.410.a.1	Community participation is utilized in the development of the community health plan	Community participation is not utilized	Community participation is utilized in the setting of objectives
600.400.d.4	The community health plan has been adopted by the board of health	The health plan has not been adopted	The health plan has been adopted
Description of the problem			
600.400.d.5.c	The description includes the importance of the priority health need	There is no justification of why the health priority is important to the community	The description includes a discussion of why the problem is important to the community
600.400.d.5.c 600.410.a.2	The description includes summarized data and information on which the priority is based	Some relevant data is missing	All relevant data is included
600.400.d.5.c	The description includes the relationship of the priority to Healthy People national health objectives	The priorities are not discussed in relation to the national health objectives	The description includes how the priority is similar to or different from the national health objectives
600.400.d.5.c 600.400.d.1	The description includes factors influencing the level of the problem (risk factors, direct contributing and indirect contributing factors, population groups at risk)	The factors influencing the problem are missing or not relevant to the problem	The factors influencing the problem are derived from data or published studies
Objectives and Strategies			
600.400.d.2 600.400.d.5.D 600.410.a.5	Each priority has at least one measurable outcome objective covering a three or more year time frame	The objective is missing, not measurable, or not appropriate for the time frame	The outcome objective is measurable and appropriate for the time frame
600.400.d.2 600.400.d.5.E 600.410.a.5	Each priority has at least one measurable impact objective covering a three or more year time frame	The outcome is missing, not measurable, or not appropriate for the time frame	The impact objective is measurable and appropriate for the time frame
600.400.d.2 600.400.d.5.F 600.410.a.5	Each priority has at least one proven intervention strategy to address each impact objective	The intervention strategy is missing or not proven	There is a proven intervention strategy for each impact objective
600.400.d.1 600.400.d.5.F	Each strategy includes an analysis of community resources that will contribute, estimated funding needed, and anticipated sources of funding	Resources and funding are not discussed or are deficient	The analysis of resources and funding is detailed and sufficient
600.400.g.2	Includes a plan to monitor programs to assess progress towards meeting community health objectives as stated in the community health plan	There is no plan for monitoring the intervention strategies	A plan for monitoring the intervention strategies is included in the community health plan
600.400.h	Includes a plan to promote an awareness about public health services availability and health education initiatives	There is no plan for communicating the health initiatives and services with the public	A plan for communicating health initiatives and services with the public is included