

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
LEAD ABATEMENT PROGRAM**

Notification of Training Course

This form must be completed and submitted to the Department at least 10 days prior to upcoming course.

Training Course Provider _____
Facility _____ Address _____
City _____ State _____ Zip _____

Circle One -

Worker	Supervisor	Inspector	Risk Assessor
	Initial	Refresher	

Course start date _____ ending date _____

Complete Instructor Information Below

Name of Instructor	Teaching What Aspect of Course	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This is to clarify the definition of *Alternate Course Schedules that will require separate approval.*

1. The following are examples of alternate course schedules which require review and approval:
 - A. Any schedule that includes a day longer than 8 hours
 - B. Any schedule that includes a day shorter than 8 hours
 - C. Any schedule that includes more days than required
 - D. Any schedule that includes less days than required
2. The following are examples of course schedules that do not require alternative course review and approval:
 - A. Any regular course schedule (i.e. 3 day, 24 hour; 2 day, 16 hour; 4 day, 32 hour)
 - B. Any course that is approved as outlined in (2) (A) above and which will be held on non-sequential days, provided full course is completed in 10 days, and is not defined in (1) (A-D) above
3. The following examples of course schedules that will not be approved:
 - A. any schedule that includes a day that is longer that 12 hours

Notification of course schedules should be checked in accordance with this memo. If the course does not meet the above criteria or is in question, the course information should be given to the Program Manager for review.

*Illinois Department of Public Health
Lead Program
525 West Jefferson Street
Springfield, Illinois 62761 (217)782-3517 Fax (217)557-1188*